Pharmacist

University of California, Los Angeles
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Class Specifications - H.50
Chief, Pharmaceutical Services, 9242
Associate Chief, Pharmaceutical Services - 9243
Assistant Chief, Pharmaceutical Services - 9244
Pharmacist Specialist - 9245
Senior Pharmacist - 9246
Staff Pharmacist II - 9247
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SERIES CONCEPT

Pharmacists provide the full range of distributive, clinical, consultative, research, and/or administrative pharmaceutical services in a University Hospital or Student Health Service; and perform other related duties as required.

Incumbents typically select, compound, manufacture, purchase, dispense, and/or preserve drugs, medicines, and other therapeutic agents; serve as members and consultants on treatment or diagnostic teams; disseminate drug information to members of the hospital staff and interested community groups; participate in educational programs; may participate in hospital research projects or perform pharmaceutical research; and may supervise or administer pharmacy activities.

Above the operational level classes of Staff Pharmacist, the series is subdivided into two categories: one consisting of classes for supervisory and administrative positions and the other consisting of classes for positions requiring advanced professional expertise. The classes above Assistant Chief, Pharmaceutical Services are reserved for exclusive use in campus medical centers.

CLASS CONCEPTS

Chief, Pharmaceutical Services

Under general direction, incumbents are assigned full professional and administrative responsibility for a department that provides comprehensive pharmaceutical services through a large staff of professional and technical personnel.

Chiefs plan, administer and integrate pharmaceutical policies and procedures; plan major service programs, oversee staff supervision and development; coordinate pharmaceutical services with other major hospital and clinic units; determine future drug needs and forecast budgets; are represented on hospital and medical staff committees; and may serve as a residency preceptor when applicable.
**Associate Chief, Pharmaceutical Services**

Under general direction, incumbents are assigned full administrative and technical responsibility for the total medical center’s program of pharmaceutical services or for a major segment of these services. Typically such organizations have a staff of at least 30 full-time-equivalent Pharmacists and ancillary technical staff.

Associate Chiefs, Pharmaceutical Services serve as members of the management team of the department and interview, select, and evaluate the performance of subordinate supervisors; recommend and administer the budget for the service including the selection and purchase of equipment; control staffing levels and determine stock levels of supplies and equipment; confer with the medical and administrative staffs to resolve difficult technical management or professional problems; and monitor adherence to law, regulations and codes within the assigned service.

**Assistant Chief, Pharmaceutical Services**

Under direction, incumbents are assigned supervisory and technical responsibility for a group of clinical, consultative, manufacturing and/or distributive units. Assistant Chiefs interview, select, or effectively recommend the selection of prospective employees; review and evaluate the work of subordinate professional and ancillary staff; review the quality control of the work performed; evaluate workload, space, equipment, and staffing; assist in the preparation of the budget; evaluate vendors; and monitor the maintenance of the necessary record control systems.

**Pharmacist Specialist**

Under direction, incumbents are the designated hospital-wide experts or specialists in a complex subject area which requires the application of advanced intensive knowledge of the specialty characteristically gained through advanced education or specific training in the area of specialization. Pharmacist Specialists, as the hospital-wide recognized professional authorities in such areas as pharmacokinetics, infectious disease therapy, or neonatology, provide authoritative professional guidance to the staff; personally tend to the most difficult, complex or unusual cases; develop and conduct specialized education/public information classes in their area of specialty; and are assigned immediate responsibility for the clinical investigation of new drugs in the specialty.

**Senior Pharmacist**

Under general supervision, incumbents perform duties of a broad scope which require extensive experience in, and application of knowledge of the total pharmacy service or incumbents are assigned technical responsibility for a organizationally recognized pharmacy unit typically employing at least two other pharmacists. In the former role, Senior Pharmacists may develop and implement general educational and training programs for pharmacists and ancillary personnel; design and implement a data processing system encompassing clinical, distributive, and management functions; or prepare special reports or conduct studies which require an overall knowledge of the trends, problems and other matters affecting pharmacy operations. In the latter role, Senior Pharmacists may be assigned technical responsibility for a satellite inpatient or small Student Health Service pharmacy, monitoring quality control; insuring proper records maintenance; assigning personnel; and insuring compliance with pertinent hospital policies and State regulations.
**Staff Pharmacist II**

Under supervision, typically in a satellite inpatient pharmacy or a specialized ambulatory care program, incumbents provide clinical and consultative services within the context of the total therapeutic/social plan. Incumbents are assigned responsibility for monitoring a group of patients; review individual patient's parameters to ensure that drug therapy is appropriate; disseminate drug information to the treatment team; regularly provide educational programs to the hospital staff; routinely participate in medical staff conferences; precept professional students and/or residents if applicable; and conduct drug utilization audits.

**Staff Pharmacist I**

Under supervision, incumbents perform the normal range of dispensing functions involved in compounding and dispensing drugs. Incumbents may compound and dispense intravenous additive and out patient prescriptions; manufacture routine formulations; and maintain an inpatient controlled drug system.

At a Student Health Service, incumbents provide the full range of pharmaceutical services.

**MINIMUM QUALIFICATIONS**

**Chief, Pharmaceutical Services**

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; and seven years of experience as a licensed Pharmacist in a hospital pharmacy; or an equivalent combination of education and experience; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.

**Associate Chief, Pharmaceutical Services**

Possession of the legal requirements for the practice of pharmacy, as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; and five years of experience as a licensed Pharmacist in a hospital pharmacy; or an equivalent combination of education and experience; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.

**Assistant Chief, Pharmaceutical Services**

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; and three years of experience as a licensed Pharmacist in a hospital pharmacy; or an equivalent combination of education and experience; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.
Pharmacist Specialist

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of Pharmacy; and four years of experience as a licensed Pharmacist in a hospital pharmacy; or an equivalent combination of education and experience; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.

Senior Pharmacist

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; and two years of experience as a licensed Pharmacist in a hospital pharmacy; or an equivalent combination of education and experience; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.

Pharmacist II

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; completion of residency specialty training or two years of clinical experience as a licensed Pharmacist in a hospital pharmacy; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.

Pharmacist I

Possession of the legal requirements for the practice of pharmacy as determined by the California Board of Pharmacy; graduation from an accredited school of pharmacy; and knowledges and abilities necessary for the successful performance of the duties assigned to the position.